ACTI Faculty Fellowship Application  
2017-2018 Academic Year

ACTI Mission
The Academy of Catholic Thought and Imagination (ACTI) at Loyola Marymount University is a community of scholars who work in dialogue with the Catholic intellectual tradition by developing, critically examining, communicating, or otherwise engaging the rich resources of Catholic thought and imagination, especially as it is informed by Jesuit and Ignatian spirituality. The Academy serves as a hub for scholarship, interdisciplinary research, innovative pedagogy, and creative outreach across LMU’s campus, in the southwest United States and beyond.

Proposals
ACTI Fellowships provide faculty with opportunities to complete a substantial research/creative project or to concentrate effort at a critical phase of a research/creative project that is consistent with the mission of the Academy of Catholic Thought and Imagination. While ACTI will welcome any proposals associated with its larger mission to foster disciplinary and interdisciplinary engagement with the Catholic intellectual tradition, this year we have special interest in projects that will attempt to engage the AY17-18 theme of “The Idea of the Catholic University in the 21st Century.” Such projects may take diverse forms, but each should concern itself in some way with the question as to what is or ought to be distinctive about the Catholic University in its contemporary incarnation. In light of contemporary challenges and opportunities—the changing landscape of education, social dynamics, diverse populations, economic pressures, globalization, etc.—what is unique about Catholic higher education? What sets it apart from that provided by State sponsored schools, or from other private non-Catholic institutions? At the Catholic university, and at LMU in particular, what is the relation between the service of faith and the promotion of justice? ACTI encourages projects that take up these broader questions, or that approach these concerns from within specific disciplinary perspectives by asking what is distinctive about teaching or researching at a Catholic institution. ACTI invites proposals from faculty from across all of the University’s Colleges and Schools. Additionally, while all Fellowships are open and available to faculty from any school or college on campus, preference for at least one of the AY17-18 Fellowships will be given to proposals from faculty outside philosophy and theology.

The recipients of the ACTI Fellowship are expected to:

- be willing to work with others across disciplines in collaboration on projects that are in dialogue with the Catholic intellectual tradition
- interact with other Academy Fellows
- participate in Academy events and encourage others to join them
- publish or present their research and/or projects in a manner appropriate to their disciplines (this may take the form of publications, departmental or college-wide colloquia, Pub Nights, etc.) and to communicate such outcomes to ACTI

ACTI Fellows are released from a substantial portion of their regular responsibilities during the fellowship semester. Each ACTI Fellow will receive a course release from one 3- or 4-unit course. Release from University and Departmental service as appropriate may be negotiated with your department chair and dean.
Eligibility Criteria

- Full-time tenured or tenure-track faculty in any LMU School or College
- Chairs of Departments are ineligible during their terms
- A faculty member is eligible to receive a Fellowship only once in between regularly scheduled sabbaticals.
- A faculty member is not eligible to receive a Fellowship during the semester immediately before or after a regularly scheduled sabbatical.

Application Process & Deadlines

Please follow the grant application procedures in this document, paying careful attention to key dates. Contact the Academy prior to the deadline date if you cannot download or print out the application. Applications that are incomplete, late, or do not conform to the printed guidelines and instructions will not be accepted or considered by the ACTI Fellow Committee.

1. Applications are due Wednesday, March 1, 2017 no later than 5pm to the ACTI Offices, UH 4404B. They may also be emailed to katherine.brown@lmu.edu.
2. The Academic Director will review the application with the ACTI Fellow Committee.
3. The ACTI Fellow Committee will make the final decision and will inform the recipient and the recommending Chair by Wednesday, March 15, 2017.

APPLICATION CHECKLIST:

- Applicant, please provide one copy of the following:
  - ACTI Fellow Application Cover Sheet
  - Project Proposal Narrative (no more than TWO PAGES, SINGLE-SPACED)
  - Copy of Curriculum Vitae
  - Evaluation form completed and signed by your department Chair and Dean.

If you have any questions about these application procedures, contact Dr. Brian Treanor, Academic Director of the Academy of Catholic Thought and Imagination at (310) 338-3711 or btreanor@lmu.edu.
Application Cover Sheet
FOR CONTINUING TENURED AND TENURE-TRACK FACULTY

All entries on this cover sheet MUST be typed. Do not staple.

I. APPLICANT INFORMATION
Name: ___________________________
Desired Semester for Remission: (check one) ☐ Fall 2017 ☐ Spring 2018
Academic Rank: (check one) ☐ Assistant Professor ☐ Associate Professor ☐ Professor
College/School: ___________________________
Dept.: ___________________________
Campus Building: ___________________________
Suite/Room#: ___________________________
E-mail Address: ___________________________
Campus Phone: ___________________________

II. ACADEMIC VITAE INFORMATION
Highest Degree: ___________________________ Year: ___________________________
Institution: ___________________________

III. PREVIOUS FUNDING INFORMATION
If you have received internal or external funding for any projects in the past 5 years, please state it below and indicate whether any of these prior projects are related to the proposed project. Provide complete citations of any resulting publications or presentations.

☐ No Previous Funding

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IV. CONDITIONS: Extramural teaching at another college, university, academic, or educational program is not allowed during the fellowship semester.
PROJECT PROPOSAL NARRATIVE

Provide a title and a project description with the five headings listed below, addressing all items in specific order. Since scholars from many fields will be evaluating the submissions, the proposal should be written free of academic jargon.

1. **TITLE AND PROJECT DESCRIPTION:** A description of your project. State research question(s) and goal(s), defining any terms specific to your discipline. Include any ways that your project is in dialogue with other disciplines.

2. **SIGNIFICANCE:** Discussion of the significance of the project in relation to the Catholic intellectual tradition and to your own field.

3. **METHOD:** The methodology or approach to the project should be outlined.

4. **TIMELINE OF PROJECT:** A detailed timetable for completion of the project should be provided. This should identify the current stage of the project and a realistic statement of what can be accomplished during the project period.

5. **STATEMENT:** A clear statement regarding either the likelihood of completing a significant project for publication OR how the fellowship will allow the recipient to devote concentrated effort during a “critical” phase in a scholarly or creative project. *Further, preference will be given to applicants who can show how this project will be incorporated into classroom activities and work with students.*

**Format Criteria**

- Project narrative must not exceed 2 single-spaced pages (but can be shorter).
- An additional bibliography page listing references/citations pertinent to the project may be added as a 3rd page.
- Use 11 point font or higher with 1-inch margin on 8½ x 11 inch paper. Please number your pages.

*Please attach a copy of your current Curriculum Vitae.*
I. CHAIR EVALUATION for ACTI Faculty Fellow Application
The following is to be completed by the Department Chair of the applicant.

Name of Applicant: __________________________________________________________

Name of Chair: ________________________________

Desired Semester for Remission:  
☐ Fall 2017  ☐ Spring 2018

I have reviewed the applicant’s research/special project and acknowledge that it is, in my opinion, significant enough to warrant consideration for this Fellowship and that it is of relevance to the mission and vision of the Academy of Catholic Thought and Imagination.

Comments:

Chair’s Signature: __________________________________________________________

Date: ________________________________

Dean Signature

The Dean’s signature below indicates that she or he is aware of this submission and that he or she is aware that the applicant, if selected, will be released from some teaching responsibilities.

Dean’s Signature: __________________________________________________________

Date: ________________________________