PUBLIC SAFETY AT Loyola Marymount University

At Loyola Marymount University, the safety and well-being of our students, faculty, and staff is our top priority.

LMU’s campus and its surroundings are safe and have a relatively low crime rate for an urban university area.

The university helps to keep the campus safe and secure, but a truly safe campus can be achieved only through the cooperation of all students, faculty and staff. This information is a part of the university’s effort to ensure that this cooperative effort is effective. We hope that you will read it carefully and use the information to help make your LMU experience a safe one for yourself and others on the University campus.

Public Safety offices at Loyola Marymount University

FOLEY ANNEX
310.338.2893

Loyola Marymount University is located in Los Angeles, one of the most important and dynamic social, cultural, and educational centers of the world. Students and employees at LMU have the opportunity to visit and partake of the city’s varied cultural institutions. Please be aware that, like any other of the world’s major metropolitan centers, Los Angeles requires care and caution when you explore its many riches and attractions.

The university consists of a main campus located in the Westchester area of Los Angeles. The population of the Westchester campus is roughly 2,000 employees and 7,400 students. In compliance with federal regulations, the Public Safety Department maintains a crime log at the Foley Annex security desk. This log is available to the public for viewing during normal business hours (8 a.m.–5 p.m., Monday–Friday).

Emergencies

PUBLIC SAFETY: 310.338.2893
CAMPUS PHONES: X222
LOS ANGELES POLICE DEPARTMENT: 911

Any student of the university can report potential criminal actions and other emergencies on campus by simply dialing the special emergency numbers listed above at any time.

Emergency Telephones

For immediate communication with Loyola Marymount University Public Safety, use one of the emergency call boxes located throughout the campus. For better visibility, a blue light is affixed to the emergency call.
box. The boxes work like radios—just press the red button and release it to activate it. The blue light will flash and a Public Safety officer will respond verbally. Give the officer your location, and personnel will be dispatched right away. If you can, tell the dispatcher the nature of the emergency.

**Call Box Locations**
- Gersten/Baseball Field
- Burns Rec. – North East
- Doolan Hall
- Doheny Hall – East
- Huesman / Daum Hall
- Desmond / Whelan Hall
- Founder’s Pavilion / Pete’s Arena
- Del Rey South Parking Structure
- Parking Lot H – North
- Malone Lair Patio
- Communication Arts
- Seaver Hall / Alumni Mall
- Burns Fine Arts Court
- Lot A / Child Care Center
- Lot A / Hannon Lot
- Tenderich Apts. / McKay Hall
- Leavie Field (stair #5)
- Leavie Field (stair #1)
- Leavie Field (stair #2)
- Drollinger Parking (12 units inside)
- Rains Hall -WEBS / Public Address
- O’Malley Apts.
- Leavie #4 Apts.
- Leavie #6 apts.
- University Hall Parking Structure (12 units inside)

**Student Health Services**
310.338.2881
BURNS RECREATION CENTER
FIRST FLOOR

Student Health Services is located on the first floor of the Fritz Burns Center (located on the north side of the Burns Recreation Center). Office hours are Monday through Friday 8:00 a.m. to 5:00 p.m. with extended hours until 7pm on Wednesdays during the academic year. Students are seen by appointment only. To make a same day appointment, students are advised to call before 9:00 a.m.

**Safe Ride**

Public Safety
310.338.2893

Occasionally, Loyola Marymount University students, faculty and staff may feel uneasy about walking home, waiting for a bus or walking to a vehicle. If you feel uneasy, just look for a Public Safety patrol officer or phone LMU Public Safety and wait for personnel to respond.

**Campus Access and Patrolling**

All Loyola Marymount University community members are required to have an LMU One Card, which is the official university ID card. The One Card must be carried at all times while on campus. In addition to its various other uses, the card functions as a university identification card. If for any reason a university official requests that you present your One Card for identification, you must do so. Your One Card is the only readily positive means of identifying you as a member of the LMU community.

The Department of Public Safety provides security coverage for all university-related functions as deemed necessary by the Director of Public Safety. Students, faculty and staff have access to academic, recreational and administrative facilities on campus. Access to the residence halls is limited to resident students and their guests, in accordance with university policy as stated in the Student Housing Policies. Access to the residence halls by university employees is limited to an “as-needed” basis. Please respect the safety concerns for all who live in the residence halls. Do not attempt to prop open any exit doors as they are alarmed and this is a serious violation of university policy.

The general public may attend cultural and recreational events at specified locations on the LMU campus. The Burns Recreation Center and the campus library permit public access with certain restrictions on the use of library materials and resources. Computer lab use is restricted to use by LMU students, faculty and staff personnel only.

Public or commercial access to any campus location must be cleared in advance with the appropriate campus official.

Parking on LMU’s campus is restricted and controlled 24 hours a day. Permits may be obtained in the Public Safety office in Foley Annex. Visitors may park in designated lots. For further information on parking regulations, please refer to the Department of Parking Management Vehicle Rules and Regulations on the LMU Public Safety web site.

www.imuedu/studentlife/PublicSafety

Bicycles that are brought on campus must be registered with Public Safety Department. Registration is FREE, but mandatory. It enables us to match abandoned bicycles with the legal owners.

**Los Angeles Police Department and Los Angeles County Sheriff’s Office**

**LAPD PACIFIC DIVISION**
12312 CULVER BLVD
LOS ANGELES, CA 90066
310.202.4501
WWW.PACIFICEAT.NET

**LASD MARINA DEL REY STATION**
13851 FIJI WAY
MARINA DEL REY, CA 90292
310.823.7762

Loyola Marymount University’s Public Safety Department maintains an excellent liaison with the local police division, including cooperating in crime prevention strategies and exchanging information whenever crimes are committed. The police also help to maintain a safer campus by providing extra campus patrols for special events that attract large crowds.

The Public Safety Department regularly confers with the captain(s) of the local division(s) regarding any police activity at this location. LMU’s Public Safety Department seeks cooperation of LAPD and LASD in collecting crime statistics pursuant to the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (“Clery Act”). In addition, a list of all registered sex offenders in California is available at the Los Angeles Police Department and Los Angeles County Sheriff’s Office, or online at http://www.meganslaw.ca.gov/

**Loyola Marymount University Public Safety Authority**

Loyola Marymount University Public Safety officers have the authority to ask persons for identification and to determine whether individuals have lawful business at LMU. See campus access policy at www.imuedu/studentlife/PublicSafety

Parking Management officers have the authority to issue parking tickets, which are billed to financial accounts of students, faculty and staff. Public Safety officers do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction on the campus. The Public Safety Department maintains a highly professional working relationship with the Pacific Division of Los Angeles Police Department. The Department of Public Safety does not currently operate under agreements such as a written memorandum of understanding (MOU) with state and local police. The Associate VP of Public Safety is exploring such an agreement with the Los Angeles Police Department (LAPD). All crime victims and witnesses are strongly encouraged to immediately report the crime to Public Safety and LAPD. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics. Those who wish to report criminal activity anonymously may do so at www.lmu.edu/hottips

**Loyola Marymount University Emergency Medical Service**

LMU EMS is a student-run volunteer organization comprised
of students who are Emergency Medical Technicians (EMTs). EMTs respond to campus emergencies and provide basic first-aid services. If the incident is more serious, the Student Health Center staff and/or 911 are called to respond.

Lost and Found

Public Safety

FOLEY ANNEX
310.338.2893

Public Safety does its best to return everything that is found around campus to its rightful owner. You can access the found item list online at MYLMU>Quick Links>Public Safety+Parking or www.lmu.edu/studentlife>Public Safety to determine whether your lost item(s) have been turned into DPS. You may also use this website to report your lost item(s). If your LMU One Card is missing, report the loss to the One Card Office and Public Safety as soon as possible.

Buildings and Grounds

The Facilities Management Department maintains university buildings and grounds with a concern for safety and security. The Public Safety Department and the Residential Housing Association, through patrols of buildings and grounds, informs Facilities Management of potential safety and security hazards, such as broken windows and locks and poorly lit areas.

Public Safety Escort Service

310.338.2893

During the school year, Loyola Marymount University Escort Service will send specially trained students to accompany students, employees or guests to their door any time from 7 p.m. to 12:00 a.m., Monday through Friday. Escorts carry two-way LMU Public Safety radios. When using this service, please allow escorts 5 to 15 minutes to arrive and ask them to show a LMU One Card. If you need an escort before 7 p.m. or after 12 a.m., call Public Safety at 310.338.2893.

Student Health Center

310.338.2881

LMU Public Safety officers will escort students who are unwell between the Student Health Center door-to-door to or from any of the university buildings on campus.

Timely Warning Notices: Campus Safety Alerts and Crime Alerts

In a manner that is timely and will aid in the prevention of similar crimes or any immediate threat of harm, LMU will issue warnings to the campus community on violent crimes against a person, a substantial crime against property or an emergency situation on or near campus that in the judgment of the Chief of Public Safety, or designee, represents a serious or ongoing threat to the campus community.

Mass Emergency Notification

Public Safety manages the university’s mass emergency notification system. Students, faculty and staff can register online to receive notifications of emergency events. These messages are only transmitted during emergencies and are an additional avenue of communication. LMU DPS will publicize and test emergency response and evacuation procedures on an annual basis. The Chief of LMU Public Safety, or designee, will make the decision of whether to issue a timely campus safety/crime warning or emergency notification on a case-by-case basis considering the facts surrounding the incident, the nature of the incident, the continuing danger to the campus community and the possible risk of compromising law enforcement efforts. Timely warnings may include, but are not limited to a concise statement of the incident, date, time occurred, location, any suspect description, bias motive, other relevant information and safety tips. Depending on the particular circumstances of the incident, timely campus safety/crime warnings and mass emergency notifications may be distributed by any one or more of the following means:

a. LMU Alert System (campus emergency communication system)
b. Campus internal email system
c. Posting an alert bulletin on the campus intranet home page
d. Posting flyers in the lobbies of academic buildings, university residence halls and apartments and on the Public Safety web site

Anyone with information warranting a timely campus safety/crime warning or emergency notification should report the circumstances to Public Safety by calling 310.338.2893, or extension 222 from a campus phone, or by visiting the Public Safety office in Foley Annex.

Missing Resident Students Procedures

While many missing resident student reports at universities are the result of a student changing their normal routine and neglecting to inform their roommates, friends and/or family of their whereabouts, Loyola Marymount University takes reports of missing resident students seriously. Pending the issuance of applicable regulations respecting
Crime prevention lectures concerning personal property and safety are presented to various groups and campus organizations. During orientation week, members of the Public Safety Department begin this educational process by sharing crime prevention information to incoming students. Throughout the year, the Public Safety Department offers a variety of programs on specific ways to safeguard one’s property and person. Safety and security information and training are continuously provided to students, staff and faculty through bulletins and crime alerts.

Useful tips on crime prevention are available from LMU’s Department of Public Safety via informal lectures that can be scheduled for any size group.

The Public Safety Department also offers support in the event a community member must report a crime to the police department.

PREVENTING THEFT: OPERATION ID
LMU has a program to deter theft by permanently identifying valuables. Contact Public Safety for assistance with an engraver to mark all of your valuable property. Keep a good photograph of anything you cannot engrave. You should also keep an up-to-date property inventory that includes detailed descriptions of the property and model and serial numbers.

PRECAUTIONS IN RESIDENCE HALLS AND OFF-CAMPUS HOUSING
The University Identification One Card security system controls access to residence halls. An extra security feature for residents requires the use of a four pin code number when their cards are encoded on the system. If the One Card is replaced the old card becomes inactive after the resident uses the new card in their door. Even so, there are certain precautions you should take to prevent burglary whether you live on or off campus. Keep your apartment, room or suite door locked at all times. Secure any valuables left inside and never leave cash in your room. When you go out, lock your windows. Always keep your keys and One Card with you-do not leave them under a mat or in your mailbox. Make sure your name, address and phone numbers are not on your key ring. If your keys or One Card are lost or stolen, inform Public Safety at once. If you live off campus and your keys are lost, change your locks immediately.

When you move into an off-campus apartment, change all the locks.

You do not know who has a copy of the keys. Install a chain lock and use it. Never let would-be burglars know you are not home. Do not leave a note on your door saying you are not in. On your answering machine, just ask callers to leave a message. Do not let anyone you do not know into your lobby. If you are suspicious of any person in a public area of your building, notify the residence staff or Public Safety at once. Do not confront the suspicious person. If you receive an obscene or harassing phone call, hang up immediately. If the caller persists, contact Public Safety. Bear in mind that your own safety is worth much more than your property, so never take any personal risk you can avoid. At the same time, however, it may be a good idea to take out personal property insurance. This covers breakage and other damage to your property, as well as theft.

The best way to prevent vehicle theft is to make it difficult to steal your car or bicycle. Park your car in well-lit and busy areas. If you park in a commercial lot or garage, leave only the ignition key with the attendant. Always lock your car, even when you leave it briefly. Do not leave luggage, packages or other valuables inside that might tempt a thief. Do not leave vehicle registration inside the car. Antitheft devices delay the car thief and buy time. Always lock your bicycle. A key operated, steel U-shaped lock is recommended. Be sure to use your lock to secure at least your back wheel and frame to a bicycle rack or similar immobile object. On campus, use only authorized bicycle racks. Never lock your bicycle by the front or back wheel alone. Also, lock your bicycle in a well-lit area where pedestrian traffic will discourage theft. Bicycle registration is processed by the Parking Management Department in Foley Annex.

PHYSICAL SECURITY FOR COMPUTERS
Help prevent computer theft by getting your computer secured. Universal notebook security cables and computer recovery software is recommended.

CONFIDENCE TRICKS
If you are approached by a person or a group of people, who ask you to put up money for a bizarre reason, usually promising you a large financial reward, do not give them any money nor should you write them a check. Some of the more common stories involve a winning lottery ticket or cash that has been found. You may even be called by someone purporting to be a bank examiner or other official asking for your help in catching a dishonest employee. If you are in doubt about a situation of this nature, call Public Safety or LAPD.

HOUSING PRECAUTIONS IN RESIDENCE HALLS AND OFF-CAMPUS HOUSING

The University Identification One Card security system controls access to residence halls. An extra security feature for residents requires the use of a four pin code number when their cards are encoded on the system. If the One Card is replaced the old card becomes inactive after the resident uses the new card in their door. Even so, there are certain precautions you should take to prevent burglary whether you live on or off campus. Keep your apartment, room or suite door locked at all times. Secure any valuables left inside and never leave cash in your room. When you go out, lock your windows. Always keep your keys and One Card with you-do not leave them under a mat or in your mailbox. Make sure your name, address and phone numbers are not on your key ring. If your keys or One Card are lost or stolen, inform Public Safety at once. If you live off campus and your keys are lost, change your locks immediately.

When you move into an off-campus apartment, change all the locks.

You do not know who has a copy of the keys. Install a chain lock and use it. Never let would-be burglars know you are not home. Do not leave a note on your door saying you are not in. On your answering machine, just ask callers to leave a message. Do not let anyone you do not know into your lobby. If you are suspicious of any person in a public area of your building, notify the residence staff or Public Safety at once. Do not confront the suspicious person. If you receive an obscene or harassing phone call, hang up immediately. If the caller persists, contact Public Safety. Bear in mind that your own safety is worth much more than your property, so never take any personal risk you can avoid. At the same time, however, it may be a good idea to take out personal property insurance. This covers breakage and other damage to your property, as well as theft.

The best way to prevent vehicle theft is to make it difficult to steal your car or bicycle. Park your car in well-lit and busy areas. If you park in a commercial lot or garage, leave only the ignition key with the attendant. Always lock your car, even when you leave it briefly. Do not leave luggage, packages or other valuables inside that might tempt a thief. Do not leave vehicle registration inside the car. Antitheft devices delay the car thief and buy time. Always lock your bicycle. A key operated, steel U-shaped lock is recommended. Be sure to use your lock to secure at least your back wheel and frame to a bicycle rack or similar immobile object. On campus, use only authorized bicycle racks. Never lock your bicycle by the front or back wheel alone. Also, lock your bicycle in a well-lit area where pedestrian traffic will discourage theft. Bicycle registration is processed by the Parking Management Department in Foley Annex.

PHYSICAL SECURITY FOR COMPUTERS
Help prevent computer theft by getting your computer secured. Universal notebook security cables and computer recovery software is recommended.

CONFIDENCE TRICKS
If you are approached by a person or a group of people, who ask you to put up money for a bizarre reason, usually promising you a large financial reward, do not give them any money nor should you write them a check. Some of the more common stories involve a winning lottery ticket or cash that has been found. You may even be called by someone purporting to be a bank examiner or other official asking for your help in catching a dishonest employee. If you are in doubt about a situation of this nature, call Public Safety or LAPD.
Personal Safety

IN RESIDENCE HALLS AND OFF-CAMPUS HOUSING

There are several simple precautions you can take in your apartment, room or suite to help ensure your safety. Remember, Public Safety and the Los Angeles Police Department are here to protect you, so if you feel threatened in any situation, contact them right away. Have your One Card and/or keys ready as you approach your building and/or vehicle. If you come home and it looks as if someone has entered your room or suite to help ensure your safety, do not go inside. On campus, call Public Safety. Off campus, call the LAPD or dial 911. If someone is loitering outside or inside your building or if you think you have been followed home, call Public Safety or the LAPD from the nearest telephone outside the building.

It is better to give a false alarm than to take an unnecessary risk. If a stranger knocks at your door to solicit, do not let that person into your room. In residence halls, call Public Safety for assistance. In your apartment, keep the chain lock on the door. Always ask to see identification before admitting anyone whom you do not know. Use only your last name and first initial on your door and mailbox.

List your telephone number the same way. It is recommended that you do not give your personal living information through public forums such as Facebook and/or My Space. Draw all curtains and blinds after dark and never dress or undress in front of the window. The public areas of your building should be well lit. Notify Public Safety or your landlord if they are not. Check to see who is inside the elevator before getting in. Wait for an empty or a crowded elevator rather than riding alone with a stranger. Stand near the control panel. If you are threatened, press the emergency button or as many floor buttons as possible.

ON THE STREET

Try not to walk alone after dark—take the shuttle bus or use the LMU Escort Service. If you are by yourself, walk quickly and always be aware of others around you. Stick to well-lit areas and avoid quiet side streets or alleys. Los Angeles maintains beautiful parks. Generally, they are safe during daylight hours, although you should always remain aware of your surroundings. When entering remote areas in parks, be alert and avoid potentially dangerous situations.

Do not carry more cash than you need. If you must carry a purse, keep it close to your body and do not resist if it is snatched. If your wallet is stolen, cancel your credit cards and your checking account at once and report the incident to the police.

If someone is following you on foot, remain alert: look behind you, cross the street and ask for help. If you are being followed by car, turn around and walk in the opposite direction. Try to get the license plate number and call the police if the problem persists. If a driver stops to ask directions, do not approach his or her car. Do not worry about appearing rude. When using automatic bank teller machines (ATMs), always be aware of the people around you. Be especially careful if the cash machines are located directly on the street. Try to use machines during the daylight hours. If you are suspicious of any person near the machine, do not use it. Try to have a friend accompany you to ATMs.

PUBLIC TRANSPORTATION

If you are traveling by public transportation, have your token or money ready before you go to the "stop". Try to stay near people at all times—pick a bus that is occupied by other passengers. If you are suspicious of anyone, notify the driver. Plan your route before you leave. Taxis are the safest—though most expensive—way to travel at night. The Public Safety Department recommends you make sure you agree on a price with the driver before you begin the trip. When you are dropped off at your destination, have the driver wait for you to enter your building.

Fire Safety

 WHAT TO DO IN CASE OF FIRE

If you discover a fire, immediately pull the nearest fire alarm. There is a fire alarm box on every floor of most buildings on campus. Report the fire to Public Safety, who will contact the Los Angeles Fire Department. If you are off campus, dial 911. Leave the building at once and stand by to direct emergency teams to the location of the fire. Be aware that transmitting a false alarm is a criminal offense that endangers the lives of both building occupants and emergency personnel. It is also an offense to prop open fire doors or to tamper in any way with alarm equipment, electromagnetic locks, or other safety and security devices or to block or obstruct paths of exits.

If the fire is small and not spreading quickly and you have been appropriately trained, you may try to extinguish the fire yourself with the extinguishers located throughout all campus buildings, but only after you have sounded the fire alarm. If you are not completely certain about how to operate the extinguisher, do not attempt to put out a fire yourself. Leave the area, closing all doors behind you. Several campus buildings have automatic fire detection equipment that sounds an alarm and transmits it to an offsite alarm agency who immediately notifies Public Safety and the Los Angeles Fire Department. If you hear an alarm sounding in your building, do not assume that it is a drill or test. All building alarm systems are tested as required by law, but these tests are announced in advance. Treat every alarm as an emergency unless you have received advanced notification otherwise. If an alarm sounds, exit the building immediately. The alarm may be a pattern of gongs, a continuously
ruling bell and/or strobe lights and horns. Feel doors before opening them to be sure that there is no fire danger on the other side. If you must enter a smoke-filled room or hallway, cover your nose and mouth with a wet towel and crawl to the nearest exit, keeping your head near the floor. If you cannot get out of the building because of heat or smoke, stay in your room, shut the door and await assistance from the Fire Department. Stuff the crack under the door with wet sheets, clothes, or blankets and open the window. Call Public Safety to give your location and wave a brightly colored garment or towel from your window—the Fire Department will be looking for this sign. If it is safe to leave your room, do so and close the door behind you. Take your one card and keys so that you can reenter your room if exit is not possible. Do not waste time collecting personal valuables. Never use an elevator during a fire emergency. Always use fire stairs. If you are injured or disabled, stay in your room and make your presence known to other occupants and to Public Safety by telephone. Emergency staff members will assist you in leaving the building.

FIRE SAFETY PRECAUTIONS

Keep doorways, corridors and stairwells clear and unobstructed. Keep fire doors closed. Make sure that all electrical appliances and cords are in good condition and UL approved. Do not overload electrical outlets. Use fuse-protected multi-outlet power strips and extension cords when necessary. Turn off all lights and electrical appliances when you leave your room, office or apartment. Smoke in authorized areas only. Do not smoke in bed. Extinguish all smoking materials properly and thoroughly. Empty wastebaskets regularly, and do not store flammable substances in your room or apartment. Candles and live holiday decorations, such as trees or wreaths, are not permitted in the residence halls. The Student Housing Policy from the Housing Office is distributed annually to all students who live in the residence halls. This policy contains information on fire protection, precautions and regulations pertaining to residence hall buildings; all students must comply with the provisions of the Student Housing Policies.

Alcohol and Other Drug Use Policy

The possession, sale or the furnishing of alcohol on the university campus is governed by LMU Alcohol Policy and California state law. The enforcement of alcohol laws on-campus is the primary responsibility of the Public Safety Department. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal law. Such laws are strictly enforced by the LMU Public Safety Department. Violators are subject to university disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age is illegal. It is a violation of the LMU Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without prior university approval. Individuals, organizations or groups violating alcohol/substance policies or laws may be subject to sanctions as set forth in the Student Conduct Code and/or criminal prosecution, fine and imprisonment.

**Entire alcohol and drug policy available in Community Standards 2009–2010 booklet.

Alcohol and Abuse Information

The University has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students, faculty and employees. The program provides services related to drug use and abuse including dissemination of informal
Student Sexual Misconduct Protocol

I INTRODUCTION
Sexual misconduct of all forms including, without limitation, rape and sexual assault, is unacceptable in our university community. Accordingly, the Student Affairs Division has established this Student Sexual Misconduct Protocol to assist and respond to student complaints of sexual misconduct. Students should report actionable sexual misconduct by filing a report with the Department of Public Safety. A Judicial Affairs case may only be initiated and adjudicated in the context of an alleged Student Conduct Code violation.

II DEFINITIONS
A. For the purposes of this policy, Sexual Assault is defined as engaging in sexual intercourse or any of the sexual activities listed below with another person without that person's consent. Sexual assault includes, but is not limited to, rape, sexual battery, anal intercourse, oral copulation or penetration of a body cavity by a foreign object. Sexual intercourse includes the penetration, however slight, of the vagina or anus with any object or body part and of the mouth with a body part or sexually related object.

B. For purposes of this policy, Sexual Misconduct is defined as Sexual Assault or the act of making sexual contact with the intimate body part of another person without that person's consent. Intimate body parts include the sexual organs, the anus, the groin or buttocks of any person, and/or the breasts.

C. Consent is defined as the unambiguous and willing participation or cooperation in an act or attitude that is commonly understood to be consistent with the exercise of free will. Consent requires participants who are lawful adults, fully conscious, are equally free and legally competent to act, have clearly communicated their willingness, cooperation, or permission to participate in the specific sexual activity engaged in, are positive and clear about their desires, and are able to cease ongoing consensual activity at any time. Refusal to consent does not have to be verbal; it can be expressed with gestures, body language or attitude. Prior sexual history between the complainant and respondent, by itself, does not constitute consent.

1. Consent is not freely given if:
   a. It is obtained through the use of force, through the fear of or the threat of force, or by kidnap; or
   b. A reasonable person in the position of the alleged perpetrator at the time the alleged conduct occurred should have known that the other person was unable to give consent for any of the following reasons:
      1. The individual is unable to make an informed decision as a result of the use of alcohol, drugs or other substances (including but not limited to predatory drugs or prescribed medications); or
      2. The individual is unable to consciously respond for whatever reason including lack of consciousness, sleep, illness or shock; or
   c. The individual has acted or spoken in a manner which expresses a lack of consent or a refusal to consent.

III CALIFORNIA LAW
The following excerpts are only intended to be partially explanatory of certain California laws pertaining to criminal sexual misconduct. These excerpts are not intended to be an exhaustive description or list of California laws pertaining to sexual misconduct or inappropriate or criminal sexual behavior.

EXCERPTS FROM SECTIONS 11165.1 AND 261 OF THE CALIFORNIA PENAL CODE:
Sexual assault includes rape, statutory rape, rape in concert, sodomy, oral copulation and penetration of a genital or anal opening by a foreign object.

Rape is an act of sexual intercourse accomplished with a person not the spouse of the perpetrator under any of the following circumstances:

1. Where a person is incapable, because of a mental disorder or developmental or physical disability, of giving legal consent and this is known or reasonably should be known to the person committing the act

2. Where it is accomplished against a person's will by means of force, violence duress, menace, or fear of immediate and unlawful bodily injury on the person or another

3. Where a person is prevented from resisting by any intoxicating or anesthetic substance, or any controlled substance, and this condition was known, or reasonably should have been known, by the accused

4. Where a person is at the time unconscious of the nature of the act, and this is known to the accused

As used in this paragraph, "unconscious of the nature of the act" means incapable of resisting because the victim meets one of the following conditions:

(A) Was unconscious or asleep.

(B) Was not aware, knowing, perceiving, or cognizant that the act occurred.

(C) Was not aware, knowing, perceiving, or cognizant of the essential characteristics of the act due to the perpetrator's fraud in fact.

(D) Was not aware, knowing, perceiving, or cognizant of the essential characteristics of the act due to the perpetrator's fraudulent representation that the sexual penetration served a professional purpose when it served no professional purpose.

5. Where a person submits under the belief that the person committing the act is the victim's spouse, and this belief is induced by any artifice, pretense, or concealment practiced by the accused, with the intent to induce the belief.

6. Where the act if accomplished against the victim's will by threatening to retaliate in the future against the victim or any other person, and there is a reasonable possibility that the perpetrator will execute the threat.

As used in this paragraph, "threatening to retaliate", means a threat to kidnap or falsely imprison, or to inflict extreme pain, serious bodily injury, or death.

California law also states that "any sexual penetration, however slight, is sufficient to complete the crime" (Code 263) and defines both marital rape (Code 262) and "statutory rape" (Code 261.5). Though laws vary from state to state, intercourse in which consent
IV COMPLAINANT/ RESPONDENT

A. Complainants in a Sexual Misconduct Case have the right to:

1. An appointed Advisor who will assist them through the student judicial process.
2. Make a complaint to the Department of Public Safety.
3. File a police report and take legal action separate from and/or in addition to filing a Student Conduct Code complaint seeking disciplinary action.
4. Be informed of the disciplinary finding (responsible or not responsible).
5. Refuse any/all of the above.

B. Respondents in a Sexual Misconduct Case have the right to:

1. An appointed Advisor who will assist them through the student judicial process.
2. Make a complaint to the Department of Public Safety.
3. File a police report and take legal action separate from and/or in addition to responding to the Student Conduct Code complaint seeking disciplinary action.
4. Be informed of the disciplinary finding (responsible or not responsible).
5. Refuse any/all of the above.

V SEXUAL MISCONDUCT

Point Person

An LMU Sexual Misconduct Point Person will be available to separately assist complainants and respondents in identifying university and external resources that are available to them in the context of sexual misconduct. A Sexual Misconduct Point Person is a member of the Student Affairs Division who is trained to assist the parties in identifying university and external resources and explaining the University’s judicial process in cases of alleged Student Conduct Code violations relating to sexual misconduct. The Point Person is not an advocate. The role of the Point Person is to:

A. Provide information regarding on and off campus resources such as Student Psychological Services (SPS), Student Health, Residence Life, Public Safety, Los Angeles Police Department, Santa Monica Rape Treatment Center, Campus Ministry and Judicial Affairs.

B. Explain all stages of the LMU Student Conduct Code Judicial Affairs process, including potential outcomes for both complainants and respondents.

C. Provide information, explanation and review so that the parties can make an informed decision about the options available to them, including filing and responding to Student Conduct Code complaints, and documenting their decisions.

VI ADVISOR

Advisors, as provided for in the Student Conduct Code, will at a party’s request, be appointed to assist a party while they work their way through the University’s judicial process.

What Should You Do If You Are The Victim Of Sexual Assault?

A. Go to a safe place as soon as you can
B. Preserve all physical evidence
   1. Do not wash your face or hands, bathe, brush your teeth, drink or eat, douche, or change clothes. If you do change your clothes, put all clothing you were wearing at the time of the assault in individual paper bags (not plastic). It is important to preserve as much evidence as possible should you later decide to press criminal charges.
C. LMU Public Safety — 310.338.2893
   1. Call Public Safety at 222, the emergency line. LMU Public Safety can also be reached by activating the blue light boxes located throughout campus. Public Safety can also assist you in reporting an assault that occurred off campus to the appropriate municipal authorities.
D. Emergency medical treatment (typically within 72 hours)
   It is important to seek immediate and follow-up medical attention for several reasons:
   1. To assess and treat any physical injuries you may have sustained.
   2. To determine the risk of sexually transmitted diseases or pregnancy and take appropriate medical measure.
   3. If you choose, you may have evidence collected and preserved to aid criminal prosecution if you later decide to file criminal charges. It is best for any physical evidence to be collected within the first 24 hours. (Quality and quantity of evidence collected later than this may be substantially diminished.)
E. The Santa Monica Rape Treatment Center
   Public Safety will transport you there.
   The Santa Monica Rape Treatment Center can provide general medical treatment, and if the victim chooses, collection of evidence. A medical exam could include treatment of any physical problems; evaluation of risks; various lab tests for sexually transmitted diseases and pregnancy; appropriate treatment; identification and collection of physical evidence of the sexual assault.
   A specially trained nurse will perform the evidence collection exam. A sexual assault advocate or a support person of your choice may be present throughout the procedure.
   The Santa Monica Rape Treatment Center hospital emergency department follows national standards for victim care, sexual assault exams, and evidence collection procedures. If the decision is made to conduct an evidence collection exam, the anonymous evidence may be held for six months or longer. This means you do not
have to decide immediately whether you want to press criminal charges.

F. Non-emergency medical treatment – 310.338.2881

Even if you choose not to go to the hospital, it is still important to get medical attention to treat any physical problems and to conduct various lab tests for sexually transmitted diseases and pregnancy. To arrange non-emergency treatment, contact the Student Health Center or as a walk-in visit to their office in the Burns Recreation Center, between 8 a.m.—5 p.m. If you say that you have been a victim of a sexual assault, you will be offered a general medical examination by a licensed health care provider. You will also be offered a referral to SPS for counseling and support.

G. Counseling Services – 310.338.2868

Student Psychological Services has mental health professionals available for students in crisis. During regular office hours you can call SPS or come to the office located in the Burns Recreational Center. Office hours are Monday, Tuesday, Thursday, and Friday 8 a.m.—5 p.m. and on Wednesday from 8 a.m.—7 p.m. A therapist will see you without an appointment if a patient has an emergency. After hours, please call Public Safety at 310.338.2893.

LMU AND COMMUNITY RESOURCES

The following resources are available to students and other members of the LMU community for information and support concerning sexual assault and sexual misconduct:

LMU Resources
PUBLIC SAFETY
FOLEY ANNEX
310.338.2893
222 EMERGENCY LINE

Student Psychological Services
BURNS RECREATION CENTER
310.338.2868
PSYCHOLOGICAL SUPPORT, INFORMATION, AND RESOURCE REFERRAL

Student Health Center
BURNS RECREATION CENTER
310.338.2881
MEDICAL AND INFORMATION RESOURCE

Campus Ministry
210 MALONE
310.338.2860
PASTORAL COUNSELING

LMU Judicial Affairs
355 MALONE
310.338.1821
INFORMATION ABOUT THE UNIVERSITY’S JUDICIAL PROCESS

LMU Sexual Assault
Point Person
DIONNE SIMMONS
LEAVEY SIX (6)
310.338.4658
INFORMATION AND REFERRAL REGARDING SEXUAL MISCONDUCT

STUDENT HOUSING
RESIDENCE LIFE STAFF
310.338.2963

Community Resources
SANTA MONICA RAPE TREATMENT CENTER
1250 16TH STREET
SANTA MONICA, CA 90404
310.319.4503
WWW.911RAPE.ORG

Centinela Freeman Regional Medical Center
4850 LINCOLN BLVD.
MARINA DEL REY, CA 90291
310.823.8911

Los Angeles Police Department
PACIFIC COMMUNITY
POLICE STATION
12312 CULVER BLVD.
LOS ANGELES, CA 90066
310.202.4501 (STATION PHONE)

9-1-1 (LIFE-THREATENING EMERGENCIES); 626.793.3385 (LAPD RAPE HOTLINE)

Annual Disclosure of Crime Statistics


This report is prepared in cooperation with the local law enforcement agencies surrounding our campus and alternative sites, Academic Affairs, Human Resources EEO officer, Student Housing officials, the Judicial Affairs Officer and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Clery Act. The crimes reported are not necessarily committed against a member of the university community. Crimes that may have occurred on off-campus locations are not included in the university’s statistics. Finally, the law requires reporting of crimes that were not included in campus crime statistics in previous years, namely manslaughter, arson and referrals to campus disciplinary bodies for violations of state or federal liquor, weapons and drug laws. The definition of each crime may differ from the definition of comparable crimes under the California Penal Code or university discipline policies. In addition, the Clery Act also requires reporting of hate crimes in the above categories where prejudice on account of race, gender, religion, sexual orientation, ethnicity or disability was a factor.

The following statistics, which include crimes on campus and crimes in adjacent public areas, are collected by the Department of Public Safety and are based on crimes reported directly to Public Safety and information provided by the local police and sheriff division(s). In preparation for the annual reporting, persons within each school of the university with significant responsibility for student and campus affairs, including disciplinary affairs, are surveyed for knowledge of crimes that may not have been reported to Public Safety or police authorities. These individuals include Deans of Students, Residence Life Staff, Human Resources EEO Officer, Athletic Directors and coaches, administrative heads of student groups and Student Affairs personnel. Counseling and Psychological Services, Student Health Center and Campus Ministries are not surveyed for knowledge of certain crimes because the law does not impose a reporting obligation on persons with counseling or pastoral obligations. The university has no specific policies or procedures allowing victims/survivors or witnesses to report crimes on a confidential basis for purposes of statistical collection only. If a campus official has knowledge of a reportable crime that was not reported for investigation or disciplinary action and he or she informs the Department of Public Safety, that occurrence will be included in these statistics.

Each year, a postcard notification is made to all enrolled students, current faculty and staff that provides the intranet Web site to access this report.

The data presented in this Annual Security Report are believed to be accurate as of June, 2009. For complete, updated information, please refer to http://ope.ed.gov/security/. To request an individual hard copy of the campus crime statistics, please contact the Director of Public Safety, Public Safety Office, 310.338.2893. The information will be sent within 10 days of the request.
## Crime Report (Combination of Campus Safety, LAPD & LASD)

### Violent Crime

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>VENUE</th>
<th>Total 2006</th>
<th>Total 2007</th>
<th>Total 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criminal Homicide:</td>
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<td>In Dormitories or other residential facilities</td>
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<td></td>
<td>In or on a non-campus building or property</td>
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<tr>
<td></td>
<td>On public property</td>
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<tr>
<td>Negligent Manslaughter</td>
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<tr>
<td></td>
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### Property Crimes

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>VENUE</th>
<th>Total 2006</th>
<th>Total 2007</th>
<th>Total 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burglary</td>
<td>On Campus***</td>
<td>47</td>
<td>46</td>
<td>21</td>
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<td>In Dormitories or other residential facilities</td>
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<td>6</td>
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<td>0</td>
</tr>
<tr>
<td></td>
<td>On public property</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>On Campus***</td>
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<td>0</td>
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<tr>
<td></td>
<td>In Dormitories or other residential facilities</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>In or on a non-campus building or property</td>
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<td>0</td>
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<tr>
<td></td>
<td>On public property</td>
<td>0</td>
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<tr>
<td>Motor Vehicle Theft</td>
<td>On Campus***</td>
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<td>6</td>
<td>4</td>
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<td>In or on a non-campus building or property</td>
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<tr>
<td></td>
<td>On public property</td>
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</table>

### Arrests-Selected Violations

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>VENUE</th>
<th>Total 2006</th>
<th>Total 2007</th>
<th>Total 2008</th>
</tr>
</thead>
<tbody>
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<td>On public property</td>
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<tr>
<td>Liquor law violations</td>
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<td>2</td>
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<td></td>
<td>In or on a non-campus building or property</td>
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<td>0</td>
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<tr>
<td></td>
<td>On public property</td>
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<tr>
<td>Weapons possession</td>
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<td>In Dormitories or other residential facilities</td>
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<td>In or on a non-campus building or property</td>
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<tr>
<td></td>
<td>On public property</td>
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<tr>
<td>Disciplinary Referrals:</td>
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<td>Liquor law violations</td>
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<tr>
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<td>In Dormitories or other residential facilities</td>
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<tr>
<td></td>
<td>On public property</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**KEY TO HATE CRIMES NOTATIONS**
Type of Bias or Prejudice - Race=r, Gender=g, Religion=re, Sexual Orientation=s, Ethnicity=e, Disability=d.

There were no reported hate crimes for 2006, 2007, 2008.

*Violent Crimes are defined by the Federal Bureau of Investigation's Uniform Crime Reporting Handbook (UCR) as murder, forcible rape, robbery, and aggravated assaults as required by the Clery Act regulations.

NOTE: A. With the 1998 amendments the Student-Right-to-Know Campus Security Act was formally renamed "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" more simply "The Jeanne Clery Act." B. This report includes statistics from the Los Angeles Police Department, the Los Angeles Sheriffs Department and Loyola Marymount University statistics.