LATE ADD DROP PETITION - SOE

To be used by School of Education students

USE THE SECOND PAGE OF THIS FORM TO EXPLAIN WHY YOU ARE REQUESTING THIS EXCEPTION TO UNIVERSITY POLICY. THE FORM WILL NOT BE PROCESSED WITHOUT A DETAILED EXPLANATION. ATTACH ANY SUPPORTING DOCUMENTATION.

<table>
<thead>
<tr>
<th>LMU ID NUMBER</th>
<th>NAME (LAST, FIRST)</th>
<th>SIGNATURE OF STUDENT</th>
<th>DATE</th>
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TERM FOR WHICH REQUEST IS BEING MADE

- FALL
- SPRING
- SUM. I
- SUM. II
- YEAR

EMAIL

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<tr>
<th>COURSE TO LATE:</th>
<th>CRN</th>
<th>DEPARTMENT</th>
<th>COURSE NO.</th>
<th>SECTION NO.</th>
<th>SEMESTER HOURS</th>
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<tbody>
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<td>ADD DROP</td>
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<th>DEPARTMENT</th>
<th>COURSE NO.</th>
<th>SECTION NO.</th>
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RECOMMENDATION:

- ACKNOWLEDGE
- APPROVAL
- DENIAL

INSTRUCTOR

DATE

RECOMMENDATION:

- ACKNOWLEDGE
- APPROVAL
- DENIAL

ADVISOR

DATE

RECOMMENDATION:

- ACKNOWLEDGE
- APPROVAL
- DENIAL

PROGRAM DIRECTOR

DATE

RECOMMENDATION:

- ACKNOWLEDGE
- APPROVAL
- DENIAL

ASSISTANT DEAN

DATE

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- APPROVAL
- DENIAL

ASSISTANT DEAN

DATE

UNIVERSITY REGISTRAR'S ACTION:

- APPROVE
- DENY

UNIVERSITY REGISTRAR

DATE

8/9/2017

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