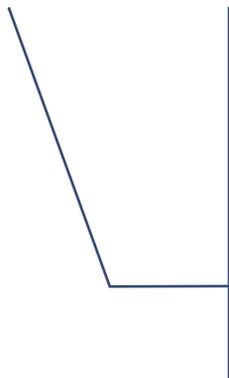


ENGL 1115.01

THE UNIVERSITY WRITING LAB



AT A GLANCE

- 6 tutoring sessions required
- Schedule sessions: myLMU > Academics > Writing & Course Tutoring
- Bring writing assignments to every session
- Complete 3 minor assignments
- Taken for 1 unit of Credit

COURSE DESCRIPTION

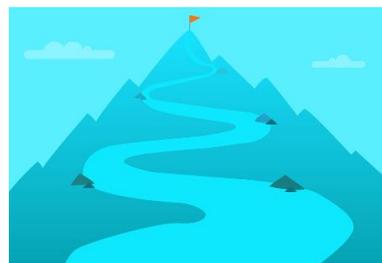
In the Writing Lab course, you will meet regularly with a writing tutor to discuss your works-in-progress as you learn to write effectively for college-level classes. The lab approach to education promotes “learning by doing.” Therefore, you must bring writing assignments from your other courses with you to each scheduled tutoring session. You will be improving your writing skills as you complete assignments for your other courses.



LEARNING OUTCOMES

Upon successful completion of the course, you will be able to

1. Engage in conversations about audience awareness and the rhetorical situation for writing. You will make effective choices about tone, style, form, and modes of communication.
2. Engage in conversations about writing as a process. You will develop strategies for planning, researching, generating ideas, synthesizing information, drafting, responding to feedback, revising, and editing.
3. Engage in conversations about the ethical use of sources. You will find, evaluate, analyze, and synthesize sources with each other and your own ideas. You will practice discipline-specific ways of documenting your use of sources.
4. Understand that rules/guidelines related to grammar, punctuation, and mechanics are and culturally and historically governed. Because they offer shared expectations between reader and writer, you will attend to sentence-level features of writing as appropriate.



GRADING

This course is taken for 1 unit of credit, rather than Pass/Fail or a letter grade. Credit (CR) will be given for successful completion of the course. Students who do not complete the course requirements will earn No Credit (NC). A grade of No Credit will not affect your GPA, but it will appear on your transcript.

COURSE INFORMATION

INSTRUCTOR

Dr. Morgan Gross
Associate Director, Academic Resource Center
310-338-7698 | morgan.gross@lmu.edu
Office Hours: Available most days by
appointment in Daum 219 or Zoom

Teaching Assistant: Melanie Ojwang

For questions and requests related to scheduling, contact the ARC:
310-338-2847 | tutoring@lmu.edu

REGISTRATION

ENGL 1115, as an introduction to writing in higher education, is open to first year and sophomore students. Upper level students with a writing intensive course load may request permission to enroll. Students who have not taken the course previously will be given enrollment priority. LMU students are welcome to use the Writing Center as needed, with or without enrolling in ENGL 1115.

DAY/TIME

Complete a total of (at least) 6 sessions with a peer writing tutor. You may choose the day and time for your sessions, based on the Writing Center's availability and your scheduling preferences; however, for maximum benefit, your **sessions should be spread out over the course of the semester**. In other words, do not wait until the middle of the semester to begin booking your sessions. Students may not schedule more than 2 sessions in a week without special approval.



When scheduling sessions, take your other courses' assignment due dates into consideration. Use the course schedule on the last page of the syllabus as a guide. You may contact the course instructor to check your attendance record at any point in the semester.

COURSE REQUIREMENTS

To receive 1 unit of credit for this course, you must

- ✓ Check Lion email and Brightspace regularly for assignment information and course updates.
- ✓ Attend a minimum of 6 sessions with a writing tutor across the semester.
- ✓ Come prepared to each session with writing assignments or works-in-progress.
- ✓ Complete the following assignments (details in Brightspace):

| | |
|---|---------------------------|
| Intro Session & Course Contract | Due by September 9 |
| Attend an introductory session for the course and schedule your required tutoring sessions. | |
| Writer's Self-Analysis | Due by October 21 |
| Analyze one of your early written projects from the semester with attention to how the exercise might inform your approach to upcoming assignments. | |
| End of Semester Survey | Due by December 2 |
| Reflect on progress you've made as a writer and provide feedback on your experience in the course. | |

MORE INFORMATION ON TUTORING SESSIONS

SELECTING A TUTOR

Visit the [Writing Center's website](#) to view tutors' bios. Once you've found a writing tutor who is a good fit for you, continue working with that same tutor throughout the semester. Tutors are best able to support you if they have the opportunity to work with you consistently over time.

SESSION FORMAT

Writing Center sessions are 45 minutes long. You will have the option to meet your tutor in-person at the Writing Center (Daum Hall, 2nd floor) or online. Online sessions are synchronous, which means you and your tutor will work together, at the same time, in a digital space on your writing project. Our tutoring platform offers the option for video and audio communications in addition to text chat, and it provides a digital whiteboard where you and your tutor can collaborate on revisions.



You may spend part of your sessions working independently on a writing task, but it is expected that you will also share and discuss your work with your tutor.

SCHEDULING SESSIONS

Schedule your sessions in our online scheduling program, WCONLINE.

- Sign in to my.lmu.edu, click "Writing & Course Tutoring" under "Academics"
- Register an account the first time you sign in to WCONLINE
- Click on the white (available) time slot of your choice and complete the appointment form
- Your saved appointment slot will appear yellow in the schedule
- Call the ARC if you have questions about WCONLINE or difficulty with scheduling
- If meeting your tutor online, log back into the schedule when your session is supposed to begin, open your appointment, and click the red "start or join online consultation" link

The current week is shown by default in the tutoring schedule. Use the calendar button at the top of the schedule to view future weeks and schedule all of your sessions for the semester.

If you are unable to attend a scheduled session, log in to WCONLINE and cancel the appointment at least 15 minutes before it is supposed to begin to make the appointment available to another student. If you neglect to cancel your appointment, your tutor will mark it as "missed." If you miss two of your sessions, WCONLINE will prevent you from scheduling more sessions. If you find yourself in this situation, you will need to contact the ARC to explain your case.

More information and a short video about how to use the tutoring schedule can be found on [our website](#).

COURSE SCHEDULE

| WEEK | OBJECTIVES | DEADLINES |
|------------------------------------|---|---|
| Weeks 1 & 2 Aug. 29 – Sept. 9 | Attend a scheduled introductory session for the course and schedule your 6 required tutoring sessions for the semester. | Intro Session & Course Contract due in Brightspace by Sept. 9 |
| Weeks 3 & 4 Sept. 12 – Sept. 23 | Meet with tutor as scheduled to discuss writing assignments in progress. Ideas for alternative activities (if you don't have a writing assignment to discuss with tutor): <ul style="list-style-type: none"> • Free write about a writing-related memory • Explore Writing Center's online resources | Complete first tutoring session by Sept. 23 |
| Weeks 5 - 7 Sept. 26 – Oct. 14 | Meet with tutor as scheduled to discuss writing assignments in progress. Ideas for alternative activities: <ul style="list-style-type: none"> • Reflect on your writing process • Set a measurable, attainable goal for your writing this semester • Try a new pre-writing technique | |
| Week 8 Oct. 17 – Oct. 21 | Meet with tutor as scheduled to discuss writing assignments in progress. Share and discuss your Writer's Self-Analysis with tutor. | Due by Oct. 21: <ul style="list-style-type: none"> • Submit Writer's Self-Analysis in Brightspace • Complete 3 of 6 tutoring sessions |
| Weeks 9 - 12 Oct. 24 – Nov. 18 | Meet with tutor as scheduled to discuss writing assignments in progress. Ideas for alternative activities: <ul style="list-style-type: none"> • Share feedback from a professor on a past assignment with your tutor • Work on your resume, personal statement, or other professional writing • Reflect on progress you've made toward the writing goal you set earlier in semester | November 4 is the last day to withdraw from courses |
| Week 13 Nov. 21 – Nov. 25 | Thanksgiving break: Limited tutoring available | |
| Week 14 Nov. 28 – Dec. 2 | Meet with tutor as scheduled to discuss writing assignments in progress. Get a head start on your final papers! Double check your attendance for the course with your tutor. | Due by Dec. 2: <ul style="list-style-type: none"> • Complete End-of-Semester Survey • Complete all 6 tutoring sessions |
| Week 15 Dec. 5 – Dec. 9 | Schedule additional, optional tutoring as needed. | |
| Week 16 Dec. 12 – Dec. 16 | Final Exams: Limited tutoring available | |