**Can I video record my class?**
Yes. While FERPA is technology neutral, any technology used by an institution would need to ensure that no improper disclosure of education records results.

**Where can I post my video?**
You should post your videos to your course’s Brightspace account. The Brightspace account is only accessible by those who are enrolled in the course. If the video is accessible outside the classroom (by those not enrolled in the course, e.g. YouTube), it would present a potential FERPA conflict.

**Do we need students to sign release forms in order to share their images to audiences outside of the course section in which they are enrolled?**
They can be shared without consent within the class as part of the class learning process. Even in the situation where a student has opted out of having "directory information" shared, the University can still share the recorded session within the classroom, which includes those attending remotely.

Sharing the recordings outside of the class, however, would generally require that the signed consent requirements to be met prior to any such disclosure.

**Be Cautious About What You Tell To Whom**
Educators should be also be diligent on social media. An inappropriate disclosure to just one person and an inappropriate disclosure to thousands of people on social media are both FERPA violations.

Under the law, a school may disclose “directory information,” a blanket term for basic identifying data such as a student’s name and address, to a third party if it has taken certain steps, including giving eligible students the right to opt out. However, other student information is more privileged. Online or off, even if a school does legally disclose that directory information, it can’t combine or link it with non-directory information, like a specific class a student is taking.

FERPA allows educators to share information about a student internally—within the institution—with “basically any employee or agent who has a job” that gives them a need to have access to certain information about a student. That means an instructor can share students’ grades with the registrar, or contact the counseling office with concerns about a student’s mental health, without consent. Although not illegal, it’s probably best not to share such sensitive information over email, which is “not the most secure method of communication.”

**Can students video record class sessions or take screenshots of Zoom session and share them?**
Though FERPA requires institutions and school officials to protect the privacy of student records, FERPA does not manage student-to-student transactions and records. However, as a matter of courtesy to their fellow classmates, students are advised to not record and/or post video or audio recordings and/or photos of Zoom sessions.