

Directions: Photocopy the role card sheet according to the number of groups of 4 in the class. Each group gets 1 set of cards.

Suggested: Copy single-sided on card stock paper; laminate; cut and put role card sets in envelopes to be distributed more easily to groups.

FACILITATOR	TIME KEEPER
<p>The group manager responsible for facilitating the collection of information and data needed by the group, mediating any disagreements, and guiding the group to consensus / agreement.</p>	<p>Responsible for assessing the amount of data to be collected, setting a time for each task, keeping track of the time schedule, and keeping the team members on task.</p>
SCRIBE/RECORDER	REPORTER
<p>Responsible for the official collection of the numeric and other measurable data or input from the group, which will be reported out by the Reporter. Neat and legible handwriting is a must, and clear, concise writing, so the Reporter can accurately share the group's information.</p>	<p>The voice of the group responsible for reporting / sharing the group's data that is collected with the rest of the class.</p>