New DSS Staff and Graduate Assistant

Ashley Cardenas was hired in July as a DSS Specialist. Ashley received her B.A. in Sociology from UCSB and her M.A. in Education from University of the Pacific. Her experience includes working as a Special Education teacher with Aspire Public Schools and as a Case Manager in the skid row community of downtown Los Angeles. Ashley enjoys the outdoors and spending time with family, especially her 4 year old nephew. Ashley will be overseeing proctoring at DSS. Ashley is excited to work with LMU students and faculty supporting each with testing requests and other DSS related matters.

Leslie Rodriguez is an LMU graduate student who received her B.A. in International Development Studies at UCLA in 2014. She is a School Counseling P.P.S. and CWA candidate at LMU’s School of Education and expects to graduate in 2021. Leslie has worked at K-8 schools as an instructional assistant, tutor, and mentor within the Greater Los Angeles area. Leslie is originally from Orange County, but has lived in the Los Angeles area for 5 years. Leslie enjoys playing softball, watching sports, all things Harry Potter, and eating tacos! She is so excited to start this new path at DSS and to help support students in their journey here at LMU.

DSS is welcoming back Zoe Hecht (English) our undergraduate assistant from last year.

The DSS office has nearby construction which has created detour routes leading to our offices. There are signs on the detour routes leading to our location Daum Hall, second floor.

Fall 2019 Important Dates

- **Aug. 26**: Classes Begin
- **Aug. 26-30**: Please request your accommodations through DSS online system
- **Aug. 30**: Last day to Add/Drop classes without a grade of W and a 100% tuition refund
- **Sept. 2**: No classes/Labor Day Holiday
- **Oct. 11**: No classes/Autumn Day
- **Nov. 1**: Last day to withdraw from classes and apply for Credit/No credit grading
- **Nov. 8**: Priority registration begins for Spring 2020 classes
- **Nov. 27-29**: No classes/Thanksgiving Holiday
- **Nov. 25-29**: Submit online testing requests for Finals!
- **Dec. 9-13**: Finals Week
**Spring 2020 Important Dates**

- **Jan. 13:** Classes Begin
- **Jan. 13-17:** Please request your accommodations through DSS online system
- **Jan. 17:** Last day to Add/Drop classes without a grade of W and a 100% tuition refund
- **Jan. 20:** No classes/Martin Luther King, Jr. Day
- **Mar. 9-13:** No classes/Spring Break
- **Mar. 20:** Last day to Add/Drop classes for 100% tuition refund
- **Mar. 31:** No classes/Cesar Chavez Day
- **Apr. 8-10:** No classes/Easter Holiday
- **Apr. 20-24:** Submit online testing requests for Finals!
- **May 4-8:** Finals Week

**LMU's Automated Phone Directory**

Contacting an LMU staff is now as simple as speaking their names into the phone. The updates to the automated campus directory service, alternately known as Directory Assistance, are now live.

LMU students, faculty, and staff may dial “0” from any campus phone, or call the main university number, 310.338.2700, and say the name of the person they are trying to reach. Directory Assistance will then automatically redirect them to the requested individual’s extension.

1. “0” from any campus phone, or 310.338.2700
2. Say an employee or department name – it will connect you.

**LMU First Year Retreat (FYR)**

Campus Ministry organizes LMU’s first year retreat open to all first year and transfer students. The retreat offers a light-hearted and relaxing atmosphere and a great opportunity for first year students and leaders to meet each other, form new friendships, reflect and pray together and look forward to their time at LMU. The retreat will take place September 13-15, 2019 in Running Springs, CA. Many students and alumni have described the friends they’ve met on this retreat as the friends they’ve kept their entire college career.

If you have any questions or would like any information, feel free to contact Nangle Koehl (Associate Director of Campus Ministry) at Christine.Koehl@lmu.edu or 310.338.2993.

**Career and Professional Development (CPD) @ LMU**

Career and Professional Development’s Handshake is the off-campus job search tool, allowing degree-seeking students and alumni to discover new career paths, find amazing jobs and internships, and connect with great companies and non-profits. Simple but powerful search tools and alerts help you find the best fit from jobs and internships posted by over 300,000 companies, non-profits and government organizations.
Quickly build out a rich profile that helps you stand out when employers search for students. Use CPD’s tips and examples to make it easy.

Handshake continually personalizes career recommendations based on the student’s interests and connections, helping them discover exciting new opportunities. All currently registered LMU undergraduate and graduate students and alumni are eligible to utilize Handshake at no cost. LMU undergraduate and graduate students have accounts preloaded in the system. Your Handshake username and password details will be the same as your LMU log-in credentials. You can utilize single-sign-on via MyLMU. You will need to confirm your “Career Interests” section is completely filled out to gain full access, this can be found by clicking on your name or initials found in the top right corner.

CPD contact information: Phone: 310.338.2871 or Email: careers@lmu.edu

**Student Psychological Services Therapy Dog**

Buster is a 65-pound Golden doodle and therapy dog that has quickly become a favorite furry face on campus this past year. Whether he’s out making appearances at campus events, taking walks on the bluff or working in LMU's Student Psychological Services. Buster started working full-time in the SPS office from 8 a.m. to 5 p.m. Buster is there as students come into the office for appointments and he has several students who volunteer to take him on walks throughout the day.

Contact: Natalie Naso @ 310-338-2868 for information.

**Tech on 2 @ LMU**

Tech on 2 offers technology support and equipment checkout services for LMU students, faculty and staff and Loyola Law School students. They are located on Level 2 of William Hannon Library.

**Contact:** For equipment checkout, call 310-338-3094 (on campus, ext.83094); For tech support, call ITS at 310-338-7777 (on campus, ext.87777)

**Tech on 2 Technical Support Services:**
(Help available 8am-6pm, Monday through Friday)
Resolve LMU account issues
Get wired/wireless assistance
Residence Hall device registrations (TVs, video game systems, etc.)
Virus/spyware scanning
Hardware/software troubleshooting
Data/document recovery

Equipment can be checked out until midnight Sunday through Thursday, and until 8pm Friday and Saturday by LMU students, staff, and faculty.

All equipment is available on a first come, first served basis. Borrowing times vary by item (see item section for more information). Renewals are possible if nobody else is waiting for one.
LMU Expands Emergency Alert System

DEPARTMENT OF PUBLIC SAFETY | LMU’s emergency alert system is moving to the industry-leading Rave Mobile Safety, with the corresponding Rave Guardian app available for download by students, staff, and faculty, the Department of Public Safety announced.

While LMU Alert will continue to function as before, the Rave Guardian mobile app will replace LiveSafe. The suite of tools on the new app includes many new features beyond previous capabilities, including:

Text with Public Safety: If you feel endangered or want to discreetly report suspicious activity, abuse of drugs or alcohol, or other disturbances, you may text directly with DPS through the app;

- “Watch Me Walk”: Walking home late at night? Designate a friend or family member to watch your progress home, for an extra layer of safety. You can also set timers to alert them if you are late arriving at your destination;
- Key LMU Resources at Your Fingertips: Quickly access campus maps and important contacts such as LMU CARES, Parking and Transportation, Facilities Management and more.

LMU guests can register for LMU Alerts via SMS code by sending the code word LMULions to 226-787. They will receive emergency alerts on their mobile device, and may opt out at any time.

For questions about Rave or Rave Guardian, contact Allison Bright @ allison.bright@lmu.edu

Announcements

DSS Online Portal for Accommodations

DSS has a new online portal for access to your approved accommodations. At the beginning of every semester students must log in to access their DSS approved accommodations. Visit: https://andes.accessiblelearning.com/LMU/, click on “Sign In” and login with your LMU credentials. You can select the accommodations that you would like to use per class. Contact DSS if you need assistance with requesting accommodations or with the website. Call 310-338-4216 or email: dsslmu@lmu.edu
Educational Testing Services (ETS)

Many of you will be taking the GRE, GMAT, PRAXIS, TOEFL, or some other high-stakes examination this year. To help you prepare more effectively, the Office of Disability Policy at Educational Testing Services (ETS) has developed a brochure, “Tips for Test Takers with Disabilities.” This brochure can be found on the ETS Office of Disability Policy website.

Parking Fees in PROWL

Students need to opt out of parking each semester or the fees will stay on their account.

All students registered in 7 or more semester hours will automatically be charged for parking via their student account on a semester basis. Students planning on parking at LMU will not opt out of parking fees but will need to register their vehicle to avoid a citation.

Visit: parking@lmu.edu for more information.

* Check deadlines at http://admin.lmu.edu/parking/

Playa Vista Shuttle - APP

The shuttle is open to all students, faculty and staff members, and anyone outside the LMU community who wants to ride. The route will include stops on the Westchester campus (University Hall flagpoles and Lawton Plaza), the LMU Playa Vista Campus, and the Runway in Playa Vista, home to a variety of restaurants and retail stores. This service is provided free of charge.

Download the app: “LMU Transit” and is available for download on both iOS and Android platforms.

LMU Student Psychological Services (SPS)

LMU SPS offers free services for LMU students. Each semester SPS offers appointments and after hours and weekend emergencies. SPS also offers semester workshops and groups. Contact SPS @310-338-2868 or visit: lmu.edu/counseling.

DSS MISSION & GOALS:

Loyola Marymount University's Disability Support Services (DSS) Office provides specialized assistance and resources to enable students with physical, perceptual, learning, ADHD/or psychological disabilities to achieve maximum independence while pursuing their educational goals. Services are offered to students who have established disabilities under federal and state law.

LOYOLA MARYMOUNT UNIVERSITY
DISABILITY SUPPORT SERVICES
Fax: 310-338-5344
E-mail: dsslmu@lmu.edu
Web: http://lmu.edu/dss
Daum Hall
1 LMU Drive, MS 8208
Los Angeles, CA 90045-2659

Phone: 310-338-4216