

2019 LMU FAITH & JUSTICE CURRICULUM DEVELOPMENT GRANT OVERVIEW

Loyola Marymount University is committed to the service of faith and the promotion of justice. The pursuit of social justice in its many forms is a distinctive feature of the traditions of all three of LMU's sponsoring religious congregations (the Jesuits, the Religious of the Sacred Heart of Mary, and the Sisters of Saint Joseph of Orange). Inspired by these traditions, the LMU community dedicates itself to reflecting critically on the sources of systemic oppression and marginalization and finding ways to remedy suffering through the promotion of innovative curricula as well as research and creative activity.

While the promotion of social justice is not uniquely Catholic, at LMU the imperative to create a more just society begins with the radical social message of Jesus of Nazareth as communicated through the Christian Gospels and finds further expression in the recent teachings of popes, bishops, and Church councils commonly known as Catholic Social Teaching. For their part, the Jesuits have defined the contemporary mission of the Society of Jesus as "the service of faith of which the promotion of justice is an absolute requirement." In recent pronouncements, this attention to justice has been defined particularly in terms of the need for reconciliation with God, with one another, and with Creation, that is, the natural world. In emphasizing the importance of reconciliation for achieving justice the Jesuits thus find alignment with the Sisters of Saint Joseph of Orange, for whom reconciliation is a prerequisite for justice "so that all may be one," in the words of their motto taken from the Gospel of John.

The call of justice has, for that matter, become definitive of Jesuit and Ignatian higher education in recent decades. In a speech from 2000 that continues to reverberate throughout our universities today, the then Superior General of the Society of Jesus, Father Peter-Hans Kolvenbach, urged universities to make space for what he called "the gritty reality of this world" to enter into our lives so that we can "learn to feel it, think about it critically, respond to its suffering, and engage it constructively." Indeed, it was in response to this very address by Fr. Kolvenbach that LMU created the Faith and Justice grants.

In seeking justice, then, members of the LMU community, regardless of their own faith commitments, are encouraged to look to the vast resources offered by the Church and LMU's sponsoring religious communities but also by other faith traditions in informing their own disciplinary approaches to justice. This grant opportunity invites faculty to integrate issues of faith and justice—or an understanding of social justice consistent with LMU's Mission Statement—into their teaching. Community-based learning (CBL) is a pedagogical method that requires students to engage in organized service activities, critical analysis, and guided reflection that enhance both the academic objectives of the university curriculum and the social needs of the larger community. Through CBL, our students and faculty are able to engage all three dimensions of the LMU mission statement in a focused and integrated manner (the advancement of learning, the education of the whole person, the promotion of faith & the service of justice). Moreover, the overarching themes of Jesuit education are well served by the essential components of CBL: academics, direct service, reflection, mutual transformation, and assessment.

Every year, up to five grants will be awarded to continuing tenured and tenure-track faculty at LMU. Faculty may submit an application to develop one of three kinds of courses:

- (1) those that integrate faith and justice with community-based learning and course content,**
- (2) those that focus only on justice issues and integrate these with community-based learning, and course content,**
- (3) those that integrate community-based learning with course content without specific attention to faith or justice.**

For example, in previous years Faculty from different Colleges have been awarded for topics in Curriculum Development such as:

Health & Social Justice (2018)

Change the World Filmmaking: Foster Children and Prisons (2018)

Serving Faith, Promoting Justice- Exploring the Meaning of LMU's Mission Statement (2017)

The Politics of Food: Ethics, Environmental Sustainability, and Eradicating Global Hunger (2017)

2019 LMU FAITH & JUSTICE CURRICULUM DEVELOPMENT GRANT Checklist and Guidelines

Proposals are now being solicited for the 2019 LMU Faith & Justice Curriculum Development Grant. Faith & Justice Grants are available to continuing tenured and tenure-track faculty to enhance the academic dimension of existing outreach programs and for the development of new community based learning courses with a faith and justice component. Five grants of \$5,000 are available this academic year.

Please follow the grant application procedures in this document, paying careful attention to key dates. To submit your application, please contact Monica Rios, Faculty Affairs (monica.rios@lmu.edu) or x86529 for access to BOX submission folder (Faith & Justice Research Grant Applicants 2019).

All application materials (including one recommendation letter) must be uploaded to BOX by 5:00 PM on the submission February 15, 2019.

APPLICATION CHECKLIST:

Applicant:

- Faith & Justice Curriculum Development Grant Application
- Proposal Narrative - (750 words, double-spaced, 11 pt. font, 1-inch margins) + timeline
- Curriculum Vitae - (3 pages maximum)
- Signed Grant Condition Form
- Meet with Dr. Lezlee Matthews (Lezlee.Matthews@lmu.edu), Director of Community-based Learning at the Center for Service and Action, before submitting proposal

Chair or Dean:

- Recommendation letter. One recommendation letter should be added to documents above in BOX.

ELIGIBILITY:

- ♦ Faith and Justice Curriculum Development Grants are awarded only to continuing full-time, tenured or tenure-track faculty.
- ♦ Signed faculty contract with the University for the following academic year.
- ♦ Faculty are eligible to apply every other summer. If, as a continuing faculty member, you were awarded a 2018 Faith and Justice Curriculum Development Grant, you will be ineligible to apply for a 2019 Faith and Justice Curriculum Development Grant. However, you may apply to one of the other 2019 LMU Internal Summer Grant competitions.
- ♦ Faculty taking a sabbatical may apply for a Faith and Justice Curriculum Development Grant either the summer before or the summer after.

FUNDING:

- ♦ The award is \$5,000. Eighty percent of the grant (\$4,000) will be awarded through payroll in late May. The remaining 20% (\$1,000) will be awarded in late October, upon receipt of a satisfactory final report.
- ♦ Accept award via e-mail (monica.rios@lmu.edu) by April 15, 2019 at 5pm.
- ♦ Faculty may only accept one LMU internal grant each summer. In addition, faculty may not accept another internal grant for the same project.
- ♦ If two faculty members agree to work on a joint project, grant funds will be split.

Award recipients will be required to submit a final report of their grant activities with an attached updated course syllabus.

If you have any questions about these application procedures, contact Jason Baehr, Chair of the Faith and Justice Curriculum Development Grant Committee, at 310-338-4486 or Jbaehr@lmu.edu or the Office of Faculty Affairs at ext. 86529 or monica.rios@lmu.edu.

2019 Faith & Justice Curriculum Development Grant Application

February 15, 2019	Submission Deadline: All application materials (including one recommendation letter) must be uploaded to BOX by 5:00 PM.
April 1, 2019	Faith & Justice Curriculum Development Grant awards announced.
April 15, 2019	Accept award via e-mail (monica.rios@lmu.edu) by 5pm.
May 15, 2019	Initial payment of 80% of the grant amount is funded through payroll.
October 15, 2019	Internal Summer Grant final report and cover sheet , signed by Applicant and Chair (if applicable), are due to your Dean . Within 10 days, the Dean's office will e-mail final report and cover sheet to the Faith and Justice Research Committee Chair in care of the Office of Faculty Affairs.
October 31 2019	Final 20% of grant funds disbursed through payroll following approval of final report by Dean and F&JCDG Chair.

2019 FAITH & JUSTICE CURRICULUM DEVELOPMENT GRANT APPLICATION

FOR CONTINUING TENURED AND TENURE-TRACK FACULTY

I. APPLICANT INFORMATION

Name: _____
Title: _____
College/School: _____ Dept.: _____
Campus Building: _____ Suite/Room#: _____
E-mail Address: _____ Campus Phone: _____

II. PROPOSAL NARRATIVE (750 WORDS, DOUBLE-SPACED):

Include a narrative description of the proposed course. Use 11-point font or higher with one-inch margins on 8.5 x 11-inch paper, and please number your pages. The description should indicate whether the course is intended as core or upper division major and whether the course is envisioned as type #1, #2, or #3 (refer to grant description).

The narrative should also contain an **explanation of the community-based learning component**. Community-based learning includes the following: 20-30 hours of off-campus service, on-site placement that engages the deliverance of social services or policy advocacy in non-profits, and a mutually beneficial exchange of knowledge and resources in a context of partnership and reciprocity.

Please indicate: (a) how (if at all) faith and/or justice will be integrated into the course content and the community-based learning; (b) how community-based learning will be illuminated, challenged, and/or deepened by the academic content; and (c) how experiences and reflections from the community-based learning will be integrated into the course assignments (with specific attention to student learning outcomes).

A timeline for the work required to transform the proposal into a detailed syllabus should follow the narrative as an additional page.

III. CURRICULUM VITAE (3 pages maximum):

Attach a curriculum vitae, no longer than 3 pages, which includes a list of pertinent publications, performances, exhibits, or films. Include also a list of previously taught courses that might be relevant to the proposed course.

IV. LETTERS OF RECOMMENDATION (1):

Applicant must request a recommendation letter from his/her department Chair or Dean. The letter should focus on the applicant's pedagogical sensibilities and strengths as well as the connections between the proposed course and the wider programmatic objectives of the applicant's Department or School. It should be uploaded to BOX along with the faculty member's other application materials.

*Support for faculty developing courses with community-based learning can be found within LMU's Center for Service and Action, which has ongoing relationships with community agencies in the Los Angeles area, organizes and facilitates service programs, and coordinates service placements for community-based learning courses. Grant applicants are required to schedule a meeting with Dr. Lezlee Matthews (Lezlee.Matthews@lmu.edu), Director of Community-based Learning at the Center for Service and Action, before submitting their proposal. See <http://www.compact.org/syllabi/> for links to sample syllabi.

The Center for Teaching Excellence (CTE) will also be offering a workshop for interested faculty on:

- Tuesday, January 22, 2019 (12:00 – 1:30 PM)
- Wednesday, January 23, 2019 (12:00 – 1:30 PM)

LMU INTERNAL GRANT CONDITIONS

Please read the following items carefully. Sign this form to signify your consent of the grant conditions and include it with your 2019 LMU Internal Grant Application.

Initial	Grant Condition
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_____ I understand that I may accept only one 2019 LMU Internal Grant.

_____ I understand that the funding of a 2019 LMU Internal Grant requires that I sign and return a valid contract for full-time teaching at LMU for the 2019-2020 academic year.

_____ I understand that I am to work closely with my department chair and/or Core Director to ensure that the course I am developing through the Faith & Justice Curriculum Development Grant is included in the schedule of classes.

I have read and agreed to all of the above LMU Internal Grant Conditions.

Applicant's signature

Date

2019 FAITH & JUSTICE CURRICULUM DEVELOPMENT GRANT
FINAL REPORT COVER SHEET

Attach a final report addressing the four points listed below. The report should be typed and no longer than 2 pages. Sign the cover sheet, obtain your Chair's signature, and submit the final report, cover sheet, and course syllabus to your **Dean** by **October 15, 2019**. Within 10 days, the Dean's office will route it to the Faith and Justice Curriculum Development Grant Committee Chair for approval and signature.

- 1. Name:** _____
Department: _____
Course Title: _____
Completion Date: _____

2. Please address the following four points in your report:

- a. State the original project.
- b. Provide a description of the work done on the project/course development.
- c. Provide a description of how (if at all) faith and/or justice and community-based learning are integrated into your course.
- d. Provide a copy of the course syllabus.

3. Approval of final report: *

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| 1. Applicant's Signature: _____ | Date: _____ |
| 2. Chair's Signature: _____ | Date: _____ |
| 3. Dean's Signature: _____ | Date: _____ |
| 4. Faith and Justice Development Grant Committee Chair's Signature: _____ | Date: _____ |

* If approval is denied, please attach a separate sheet and cite specific reasons for the denial.