

2020 LMU FAITH & JUSTICE CURRICULUM DEVELOPMENT GRANT OVERVIEW

Loyola Marymount University is committed to the service of faith and the promotion of justice (<https://www.lmu.edu/about/mission/>). The pursuit of social justice in its many forms is a distinctive feature of the traditions of all three of LMU's sponsoring religious congregations (the Society of Jesus/Jesuits, the Religious of the Sacred Heart of Mary, and the Sisters of Saint Joseph of Orange). Inspired by these traditions, the LMU community dedicates itself to reflecting critically on the sources of systemic oppression and marginalization and finding ways to remedy suffering through the promotion of innovative curricula as well as research and creative activity.

The call to justice has become definitive of Jesuit higher education in recent decades. In 2000, Father Peter-Hans Kolvenbach, Superior General of the Society of Jesus, urged universities to make space for what he called "the gritty reality of this world" to enter into our lives so that we can "learn to feel it, think about it critically, respond to its suffering, and engage it constructively." In recent pronouncements, this attention to justice has been defined particularly in terms of the need for reconciliation with God, with one another, and with Creation, that is, the natural world. In emphasizing the importance of reconciliation for achieving justice the Jesuits thus find alignment with the Sisters of Saint Joseph of Orange, for whom reconciliation is a prerequisite for justice "so that all may be one," in the words of their motto taken from the Gospel of John.

In seeking justice, then, members of the LMU community, regardless of their own faith commitments, are encouraged to look to the vast resources offered by the Catholic Church and LMU's sponsoring religious communities and also by other faith traditions in informing their own disciplinary approaches to justice. This grant opportunity invites faculty to integrate issues of faith and justice—and an understanding of social justice consistent with LMU's Mission Statement—into their teaching.

Every year, up to five grants will be awarded to continuing tenured and tenure-track faculty at LMU. Faculty may submit an application to develop courses that:

(1) integrate faith and/or justice within course content, or

For example, faith and justice curriculum development might include aspects of Ignatian pedagogy, Catholic Social Teaching, etc. integrated into existing courses, or the development of an entire course that integrates issues of faith and justice.

(2) focus on faith and/or justice issues and integrate these with community-based learning and course content,

Community-based learning (CBL) is a pedagogical method that requires students to engage in organized service activities, critical analysis, and guided reflection that enhance both the academic objectives of the university curriculum and the social needs of the larger community. Through CBL, our students and faculty are able to engage all three dimensions of the LMU mission in a focused and integrated manner (the advancement of learning, the education of the whole person, the promotion of faith & the service of justice). Moreover, the overarching themes of Jesuit education are well served by the essential components of CBL: academics, direct service, reflection, mutual transformation, and assessment.

In previous years faculty from different colleges have been awarded for topics in curriculum development such as:

- Economics of Prisons (2019)
- A Better World: Explorations of Place & Purpose (2019)
- Health & Social Justice (2018)
- Change the World Filmmaking: Foster Children and Prisons (2018)
- Serving Faith, Promoting Justice- Exploring the Meaning of LMU's Mission Statement (2017)
- The Politics of Food: Ethics, Environmental Sustainability, and Eradicating Global Hunger (2017)

2020 LMU FAITH & JUSTICE CURRICULUM DEVELOPMENT GRANT Checklist and Guidelines

Proposals are now being solicited for the 2020 LMU Faith & Justice Curriculum Development Grant. Faith & Justice Grants are available to continuing tenured and tenure-track faculty to enhance existing courses or build new courses that meaningfully incorporate faith, justice and/or community-based learning. Five grants of \$5,000 are available this academic year.

Please follow the grant application procedures in this document, paying careful attention to key dates. To submit your application, please contact Katie Romani, Faculty Affairs (OFD@lmu.edu) or x 86553 for access to the BOX submission folder (Faith & Justice Curriculum Development Grant Applicants 2020).

All application materials must be uploaded to BOX by **5:00 PM on February 11, 2020**.

APPLICATION CHECKLIST:

Applicant:

- Faith & Justice Curriculum Development Grant Application
- Proposal Narrative - (Max 3 single-spaced pages, 11 pt. font, 1-inch margins) + timeline
- Curriculum Vitae - (3 pages maximum)
- Signed Grant Condition Form
- Meet with Dr. Lezlee Matthews (Lezlee.Matthews@lmu.edu), Director of Community-based Learning at the Center for Service and Action, before submitting a proposal with a community-based learning component.

Chair or Dean:

- Recommendation letter. A recommendation letter from the Dean or Department Chair should be uploaded to BOX or emailed to OFD@lmu.edu.

ELIGIBILITY:

- Faith and Justice Curriculum Development Grants are awarded only to continuing full-time, tenured or tenure-track faculty.
- Successful applicants must have a commitment to continue with the University for the following academic year.
- Faculty are eligible to apply every other summer. If, as a continuing faculty member, you were awarded a 2019 Faith and Justice Curriculum Development Grant, you will be ineligible to apply for a 2020 Faith and Justice Curriculum Development Grant. However, you may apply to one of the other 2020 LMU Internal Summer Grant competitions.
- Faculty taking a sabbatical may apply for a Faith and Justice Curriculum Development Grant either the summer before or the summer after their sabbatical.

FUNDING:

- The award is \$5,000. Eighty percent of the grant (\$4,000) will be awarded through payroll in late May. The remaining 20% (\$1,000) will be awarded in early November, upon receipt of a satisfactory final report.
- Accept award via e-mail (ofd@lmu.edu) by April 1, 2020 at 5pm.
- Faculty may only accept one LMU internal grant each summer. In addition, faculty may not accept another internal grant for the same project.
- If two faculty members agree to work on a joint project, grant funds will be split.

Award recipients will be required to submit a final report of their grant activities with an attached updated course syllabus by October 15, 2020.

If you have any questions about these application procedures, contact Cathleen McGrath, Chair of the Faculty Committee on Mission and Identity (Cathleen.McGrath@lmu.edu) or the Office of Faculty Affairs at ext. 86553 or ofd@lmu.edu.

2020 Faith & Justice Curriculum Development Grant Application

February 11, 2020	Submission Deadline: All application materials (including one recommendation letter) must be uploaded to BOX by 5:00 PM.
March 15, 2020	Faith & Justice Curriculum Development Grant awards Announced via email.
April 1, 2020	Accept award via e-mail (OFD@lmu.edu) by 5pm.
Late May 2020	Initial payment of 80% of the grant amount is funded through payroll.
October 15, 2020	Internal Summer Grant final report and cover sheet , signed by Applicant and Chair , are due to your Dean . Within 10 days, the Dean's office will e-mail final report and cover sheet to the Faculty Committee on Mission and Identity Chair in care of the Office of Faculty Affairs.
Early November 2020	Final 20% of grant funds disbursed through payroll following approval of final report by Dean and Faculty Committee on Mission and Identity Chair.

2020 FAITH & JUSTICE CURRICULUM DEVELOPMENT GRANT APPLICATION

FOR CONTINUING TENURED AND TENURE-TRACK FACULTY

I. APPLICANT INFORMATION

Name: _____

Title: _____

College/School: _____ Dept.: _____

Campus Building: _____ Suite/Room#: _____

E-mail Address: _____ Campus Phone: _____

II. PROPOSAL NARRATIVE (750 WORDS, DOUBLE-SPACED):

Include a narrative description of the proposed course. No more than 3 single-spaced pages. Use 11-point font or higher with one-inch margins, and please number your pages. The description should indicate whether the course is undergraduate or graduate level, intended as core or major course, and whether the course is envisioned as type #1 or #2 (refer to grant description).

If type #2, the narrative should also contain an explanation of the community-based learning component. Community-based learning includes the following: 20-30 hours of off-campus service, on-site placement that engages the deliverance of social services or policy advocacy in non-profits, and a mutually beneficial exchange of knowledge and resources in a context of partnership and reciprocity. For type #2, meet with Dr. Lezlee Matthews (Lezlee.Matthews@lmu.edu), Director of Community-based Learning at the Center for Service and Action, before submitting a proposal with a community-based learning component.

For such projects, please indicate: (a) how faith, justice, and/or community-based learning will be integrated into the course content; (b) how the addition of these component(s) will deepen academic content and how they will be integrated in course learning outcomes and assignments.

A timeline for the work required to transform the proposal into a detailed syllabus should follow the narrative as an additional page. Please indicate when you will teach the course (Fall 2020, Spring 2021, Summer 2021).

III. CURRICULUM VITAE (3 pages maximum):

Attach a curriculum vitae, no longer than 3 pages, which includes a list of pertinent publications, performances, exhibits, or films. Include also a list of previously taught courses that might be relevant to the proposed course.

IV. LETTERS OF RECOMMENDATION (1):

Applicant must request a recommendation letter from their Department Chair or Dean. The letter should focus on the applicant's pedagogical sensibilities and strengths, the connections between the proposed course and the wider programmatic objectives of the applicant's Department or School, as well as, support for teaching the course in academic year 2020-2021. It can be uploaded to BOX by the candidate along with the faculty member's other application materials or can be emailed directly to Katie Romani at OFD@lmu.edu.

*Support for faculty developing courses with community-based learning can be found within LMU's Center for Service and Action, which has ongoing relationships with community agencies in the Los Angeles area, organizes and facilitates service programs, and coordinates service placements for community-based learning courses. Grant applicants who are proposing to include a community-based learning component are required to schedule a meeting with Dr. Lezlee Matthews (Lezlee.Matthews@lmu.edu), Director of Community-Based Learning at the Center for Service and Action, before submitting their proposal. See <http://www.compact.org/syllabi/> for links to sample syllabi.

The Center for Teaching Excellence (CTE) will also be offering a workshop for interested faculty on:

- Tuesday, January 21, 2020 (12:00 – 1:15 PM)
- Wednesday, February 5, 2020 (4:00 – 5:15 PM)

LMU INTERNAL GRANT CONDITIONS

Please read the following items carefully. Sign this form to signify your consent of the grant conditions and include it with your 2020 LMU Internal Grant Application.

Initial	Grant Condition
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_____ I understand that I may accept only one 2020 LMU Internal Grant.

_____ I understand that the funding of a 2020 LMU Internal Grant requires that I will return to LMU as a full-time faculty for the 2020- 2021 academic year.

_____ I understand that I am to work closely with my Department Chair and/or Core Director to ensure that the course I am developing through the Faith & Justice Curriculum Development Grant is included in the schedule of classes for Fall 2020, Spring 2021, or Summer 2021.

I have read and agreed to all of the above LMU Internal Grant Conditions.

Applicant's signature

Date

2020 FAITH & JUSTICE CURRICULUM DEVELOPMENT GRANT
FINAL REPORT COVER SHEET

Attach a final report addressing the four points listed below. The report should be typed and no longer than 2 pages. Sign the cover sheet, obtain your Chair's signature, and submit the final report, cover sheet, and course syllabus to your **Dean** by **October 15, 2020**. Within 10 days, the Dean's office will route it to the Faculty Committee on Mission and Identity Chair in care of the Office of Faculty Affairs (UH 4820) for approval and signature.

- 1. Name:** _____
- Department: _____
- Course Title: _____
- Completion Date: _____

2. Please address the following four points in your report:

- a. State the original project.
- b. Provide a description of the work done on the project/course development.
- c. Provide a description of how (if at all) faith and/or justice and community-based learning are integrated into your course.
- d. Provide a copy of the course syllabus.

3. Approval of final report: *

- | | |
|---|-------|
| 1. _____ | _____ |
| 1. Applicant's Signature: | Date: |
| 2. _____ | _____ |
| 2. Chair's Signature: | Date: |
| 3. _____ | _____ |
| 3. Dean's Signature: | Date: |
| 4. _____ | _____ |
| 4. Faculty Committee on Mission and Identity Chair's Signature: | Date: |

* If approval is denied, please attach a separate sheet and cite specific reasons for the denial.