

LOYOLA MARYMOUNT UNIVERSITY

RAINS RESEARCH ASSISTANT PROGRAM

The Rains Research Assistant Funds Program is intended to support faculty research by providing financial support for faculty to hire a student research assistant. In addition, the program allows students to develop research experiences and close collaborations with their faculty and other members of their research group. These undergraduate research experiences are one of the high impact practices that have been shown to increase retention and long-term career success for students. This program is available to all full-time tenured & tenure-track faculty. Faculty members on a leave of absence are not eligible. All awards are restricted to a maximum of \$1,750 for the academic year, including the preceding summer. Amounts that exceed the \$1,750 will be paid for out of the department or School/College budget. All hours must be completed by the end of the academic year. Faculty are responsible for keeping track of their student(s)' declining balance(s). Questions regarding the Rains Program may be directed to the Office of Faculty Affairs, at (310) 258-5459 or by e-mail at OFD@lmu.edu.

Application Process Overview

- Complete the Rains Faculty Application found on the [Office of Faculty Website](#).
- Once the application is submitted, the Office of Faculty Affairs will route the application to the appropriate Chair for approval.
- Upon OFA approval, you will be notified by email and sent a link to the student application form with instructions on how to complete the student application process, which utilizes Student Employment Services' online SEA form.
- Once you have selected a student, the student will complete the Rains Student Application.
- Once you complete supervisor training with office of student employment services (SES) and your application has been processed and approved, the student will also be required to complete employment training with SES. Once completed, faculty sponsor will receive email notification from SES. Only then may the student begin working.

Office of Faculty Affairs Phone: 310-258-5459
1 LMU Drive Fax: 310-338-1841
University Hall, Suite 4820 E-mail: OFD@lmu.edu
Los Angeles, CA 90045