OFFICE OF THE PROVOST
DEPARTMENT STANDARDS FORM

Please attach a copy of your Department Standards*

CANDIDATE: _____________________________________________________________

NAME OF DEPARTMENT OR PROGRAM: ______________________________________

This form applies to the Department, Program, School, College or disciplinary Standards in effect for faculty advancement to tenure and/or promotion in rank.

Signatures below represent the common understanding of all parties that the version of Department, Program, College, School and/or disciplinary Standards following this form conforms to the rank and tenure standards, descriptions of expectations for teaching and advising, scholarship or creative works, and service. Once the Provost has given signature approval, this form will be scanned and emailed to the candidate.

__________________________________________  _______________________
Candidate                                          Date

____________________________________________  _______________________
Department Chair, Program Chair, or Departmental R&T Chair                              Date

__________________________________________  _______________________
Dean                                              Date

__________________________________________  _______________________
Provost                                            Date

*This form and the department standards you are using for tenure and promotion in rank should be emailed to the Office of Faculty Affairs (ofa@lmu.edu) as a single document (Word or PDF). The Provost Office will route the form and standards using Adobe Sign to get the relevant signatures, including the candidate’s signature. If you have any questions or need support with your submission, please contact Jasmine Robinson.