

MATERIAL TRANSFER REQUEST FORM

LMU PI INFORMATION

Name:		
Department:		
Phone:		
Email Address:		
Campus Address:		
City:	State:	ZIP Code:
Primary Researcher (if not PI):		
Primary Researcher Phone:		Primary Researcher Email:

OUTSIDE PARTY INFORMATION

Outside Party Name (Organization):		
Point of Contact Name:		
Phone:		
Email:		
Outside Party Address:		
City:	State (or Country):	ZIP Code:
Legal/Contracts/Tech Transfer Point of Contact (if known):		
Legal/Contracts/Tech Transfer Phone:		Legal/Contracts/Tech Transfer Email:

TYPE OF TRANSFER (SELECT ALL THAT APPLY)

<input type="checkbox"/> Outgoing (LMU is Provider; Outside Party-Recipient)	<input type="checkbox"/> Incoming (Outside Party is Provider; LMU-Recipient)	<input type="checkbox"/> Outgoing/Incoming (Both Parties are Providing/Receiving)
<input type="checkbox"/> This is an amendment to an existing MTA.	<input type="checkbox"/>	<input type="checkbox"/> A Third Party's material is being transferred.

MATERIAL(S)

<u>LMU-Provided</u> Name and Description of Material (include citation or website, if applicable):
<u>Outside Party-Provided</u> Name and Description of Material (include citation or website, if applicable):

PURPOSE/USE

Description of how LMU will use Material (if applicable):
Description of how <u>Outside Party</u> will use Material (if applicable):
Length of Time Material will be in Use (maximum of 10 years):
I am aware of an alternative source and/or this material is commercially available. <input type="checkbox"/> Yes <input type="checkbox"/> No
This Material will be Combined with Another Material Obtained from a Third Party. <input type="checkbox"/> Yes <input type="checkbox"/> No

RESEARCH COMPLIANCE

Material being obtained is human in origin. <input type="checkbox"/> Yes <input type="checkbox"/> No	Material is infectious. <input type="checkbox"/> Yes <input type="checkbox"/> No
Material is recombinant or transgenic. <input type="checkbox"/> Yes <input type="checkbox"/> No	Material requires special handling. <input type="checkbox"/> Yes <input type="checkbox"/> No
Research is covered by <i>Institutional Review Board</i> . <input type="checkbox"/> Yes <input type="checkbox"/> No	IRB Number (if applicable):
Research is covered by <i>Institutional Animal Care and Use Committee</i> . <input type="checkbox"/> Yes <input type="checkbox"/> No	IACUC Number (if applicable):
Research is covered by <i>Institutional Biosafety Committee</i> . <input type="checkbox"/> Yes <input type="checkbox"/> No	IBC Number (if applicable):

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CONFLICT OF INTEREST

Yes, LMU PI has a financial interest in Outside Party Organization.

No, LMU PI does not have a financial interest in Outside Party Organization.

U.S. EXPORT CONTROLS

Material is subject to U.S. Export Controls.

Yes No

There are important permits required by Outside Party Organization's country of origin for this material.

Yes No

Outside Party Organization is responsible for securing all necessary permits (if applicable).

Yes No

There are foreign persons working in LMU PI's lab (not just on this project).

Yes No

SPONSORED RESEARCH APPLICATIONS

Sources of Funding used for LMU Research with Materials (list, if applicable):

Description of how Materials will be used to support Current Research Project (if applicable):

INTELLECTUAL PROPERTY

Intellectual Property Commitments to other Sponsors Relative to this Material (list, if applicable):

Relevance of Material to any Previous or Pending Disclosures or Inventions (list, if applicable):

ADDITIONAL NOTES (OPTIONAL)